

POLICE RESERVE OFFICER

DISTINGUISHING FEATURES

The fundamental reason the Police Reserve Officer exists is to provide departmental support from former Police Officer employees. This position may be assigned to support any function relating to patrol, detectives, training, or other areas as assigned. This classification is non-supervisory and receives general supervision from a Police Sergeant.

ESSENTIAL FUNCTIONS:

Performs law enforcement patrol activities. Operates a motor vehicle, and observes and monitors the public to determine compliance/noncompliance with prescribed operating or safety standards and laws. Pursues offenders by patrol vehicle and on foot; stops offenders; subdues resisting offenders using necessary force where appropriate, including deadly force. Issues citations and makes arrests; searches persons, places and things; seizes and impounds property and evidence; transports arrested persons and property. Communicates in person, by radio, and computer; mediates disputes; performs crowd and riot control activities; uses and maintains proficiency with a variety of law enforcement tools including handguns, batons and other weapons; prepares detailed written reports using a computer requiring visual and muscular dexterity.

Conducts law enforcement investigations including: Protects crime and traffic accident scenes; conducts face to face and phone interviews; observes, gathers, records, processes and preserves evidence; measures and diagrams crime and traffic accident scenes; prepares detailed written reports of investigative findings; seizes and processes evidence; presents testimony and evidence in court.

Performs public assistance activities including: Responds to citizen requests for assistance; to fires, accidents, and crime scenes; administers first aid to sick and injured citizens for a wide variety of illnesses and injuries; assists distressed motorists and crime scene individuals; stands for long periods in all weather conditions directing traffic; physically moves persons, vehicles and other property.

Performs work as assigned by division, which may include, but not limited to, training, detectives, station officer, background investigation, etc.

Maintain regular consistent attendance and punctuality.

MINIMUM QUALIFICATIONS:

Knowledge, Skills, and Abilities

Knowledge of:

Department General Orders and Patrol Operations Orders.

The geography of City buildings and street addresses.

Ability to:

Perform all police operations and procedures; comprehend and enforce written comprehensive local ordinances, state and federal laws

Deal effectively with co-workers, City officials, and the public in routine and emergency situations.

Exercise independent judgment and act decisively in emergencies involving an element of personal danger; retain and visually distinguish full range of color spectrum; make detailed reports of incidents using proper sentence structure, grammar and punctuation; safely operate a motor vehicle; read maps.

Work in situations involving body fluids, hazardous chemical, firearms, and various evidence; coordinate visual and muscular dexterity to operate a motor vehicle, radio, MDT, computer terminal; and operate and maintain proficiency of law enforcement tools including a handgun, baton, and other weapons.

Stand or sit for long periods of time; lift and move 75-150 pounds for long distances with assistance from only one other person; measure and make calculations of crime/accident scenes; observe and monitor behavior to determine compliance; work in a variety of weather conditions; learn job related material through oral instruction, observation and written materials.

Education and Experience

Must be 21 years of age; a United States Citizen and have a minimum of 60 college credit hours. Must possess a valid standard Arizona state driver's license with no major driving citations in the past 39 months. Must have current AZPOST certification and former experience as a Scottsdale Police Officer.

FLSA Status: Non-Exempt

HR Ordinance Status: Classified